

### Unit Information

Unit Type: County

Year: 2012

Unit Name: Santa Rosa

Unit Dependency:

Unit Status: Active

### Location Information

Name: Mr. Donald C. Spencer

Title: Clerk of Courts and Comptroller

Phone: (850) 983-1987

Address:

Post Office Box 472  
Milton, FL 32572-0472

### Contact Information

Name: Mr. Michael Burton

Title: Finance Services Adm.

Phone: (850) 983-1843

Email: burtonm@flcjn.net

Address:

6495 Caroline Street  
Suite B  
Milton, FL 32572

### AFR Details

#### Original AFR

AFR Status: Certified

AFR Received Date: 4/1/2013

Audit Received Date: 4/1/2013

Submission Type: Electronic

### Long-Term Debt Information

Long-Term Debt: \$10,798,332

### Audit Information

Was an audit performed? Yes

Audit Performed Date: 3/26/2013

Auditor Name: Warren Averett

Address:  
316 S. Baylen St.  
Suite 300  
Pensacola, FL 32502

### Certification

#### Chief Financial Officer

Name: Donald C. Spencer

Title: Clerk of Courts and Comptroller

#### Chairman/Elected Official

Name: Robert A. "Bob" Cole

Title: Chairman, Board of County  
Commissioners

Yes No

Have You Experienced a Financial Emergency in this year?

☐☒

If Yes, Have You Compiled With Section 218.503(2), Florida Statutes?

☐☐

Revenues Report for FYE 2012

Account Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
311000 - Ad Valorem Taxes	44,064,256	145,623									44,209,879
312100 - Local Option Taxes		1,113,310									1,113,310
312300 - County Ninth-Cent Voted Fuel Tax		90,458									90,458
312410 - First Local Option Fuel Tax		3,762,094									3,762,094
315000 - Communications Service Tax (Chapter 202)	1,324,101										1,324,101
316000 - Local Business Tax (Chapter 205)	137,520										137,520
322000 - Building Permits	1,057,917										1,057,917
323100 - Franchise Fee - Electricity		5,749,499									5,749,499
324310 - Impact Fees - Residential - Transportation		251,809									251,809
325100 - Special Assessments - Capital Improvement		102,257									102,257
325200 - Special Assessments - Charges for Public Services		5,256,447									5,256,447
329000 - Other Permits, Fees & Special Assessments	156,263					43,450					199,713
331100 - Federal Grant - General Government		507,046					1,711,303				2,218,349
331200 - Federal Grant - Public Safety	68,253	631,566									699,819
331350 - Federal Grant - Sewer/Wastewater		15,000				334,033					349,033
331390 - Federal Grant - Other Physical Environment		1,161,744									1,161,744
331410 - Federal Grant - Airport Development		154,687				151,601					306,288
331490 - Federal Grant - Other Transportation		82,765									82,765
331500 - Federal Grant - Economic Environment	1,338,629	1,234,724		98,239							2,671,592
331620 - Federal Grant - Public Assistance											0
331650 - Federal Grant - Child Support Reimbursement		181,430									181,430
331690 - Federal Grant - Other Human Services											0
331820 - Federal Grant - Drug Court Management											0
331900 - Federal Grant - Other	11,602										11,602
333000 - Federal Payments In Lieu Of Taxes	3,645										3,645
334100 - State Grant - General Government	33,292										33,292
334200 - State Grant - Public Safety	104,917	128,602									233,519
334310 - State Grant - Water Supply System											0
334350 - State Grant - Sewer/Wastewater											0
334360 - State Grant - Stormwater Management											0
334390 - State Grant - Other Physical Environment											0
334410 - State Grant - Airport Development						195,337					195,337
334490 - State Grant - Other Transportation	1,141,753	1,575,280									2,717,033
334500 - State Grant - Economic Environment	72,744	421,639		10,343							504,726
334620 - State Grant - Public Welfare											0
334690 - State Grant - Other Human Services		67,652									67,652
334700 - State Grant - Culture/Recreation	269,569										269,569
334830 - State Grant - Child Dependency											0
334890 - State Grant - Other Court-Related	71,261										71,261
334900 - State Grant - Other		50,000									50,000
335120 - State Revenue Sharing - Proceeds	3,016,398										3,016,398
335130 - State Revenue Sharing - Insurance Agents County Licenses	31,322										31,322
335140 - State Revenue Sharing - Mobile Home Licenses	27,041										27,041
335150 - State Revenue Sharing - Alcoholic Beverage Licenses	23,558										23,558
335160 - State Revenue Sharing - Distribution of Sales and Use Taxes to Counties (Section 212.20, F.S.)	223,250										223,250

Account Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
335180 - State Revenue Sharing - Local Government Half-Cent Sales Tax	5,735,395										5,735,395
335190 - State Revenue Sharing - Other General Government	2,033										2,033
335490 - State Revenue Sharing - Other Transportation	427,288	3,037,119									3,464,407
335690 - State Revenue Sharing - Other Human Services											0
335800 - State Revenue Sharing - Clerk Allotment from JAC		3,092,476									3,092,476
335900 - State Revenue Sharing - Other											0
336000 - State Payments In Lieu of Taxes											0
337200 - Local Government Unit Grant - Public Safety											0
337300 - Local Government Unit Grant - Physical Environment											0
337400 - Local Government Unit Grant - Transportation											0
337500 - Local Government Unit Grant - Economic Environment											0
337600 - Local Government Unit Grant - Human Services											0
339000 - Payments From Other Local Units In Lieu Of Taxes	327,927										327,927
341100 - Service Charge - Recording Fees											0
341150 - Public Records Modernization Trust Fund		370,627									370,627
341160 - County Portion (\$2) of \$4 Additional Service Charge		294,646									294,646
341200 - Internal Service Fund Fees and Charges							916,150				916,150
341300 - Administrative Service Fees	22,283	79,567									101,850
341510 - Fees remitted to County from Tax Collector	3,842,113										3,842,113
341520 - Fees remitted to County from Sheriff	114,981										114,981
341530 - Fees remitted to County from Clerk of Circuit Court	1,276,704										1,276,704
341540 - Fees remitted to County from Clerk of County Court											0
341560 - Fees remitted to County from Property Appraiser											0
341800 - County Officer Commission and Fees	2,959										2,959
341900 - Other General Government Charges and Fees	3,512										3,512
342300 - Service Charge - Housing for Prisoners	1,954,178										1,954,178
342400 - Service Charge - Emergency Management Service Fees/Charges		673,157									673,157
342500 - Service Charge - Protective Inspection Fees	10										10
342900 - Service Charge - Other Public Safety Charges and Fees	12,325										12,325
343400 - Service Charge - Garbage/Solid Waste						4,014,078					4,014,078
343600 - Service Charge - Water/Sewer Combination Utility						1,690,378					1,690,378
343900 - Service Charge - Other Physical Environment Charges		13,141									13,141
344300 - Service Charge - Mass Transit											0
344900 - Service Charge - Other Transportation Charges	9,875										9,875
345900 - Service Charge - Other Economic Environment Charges											0
346400 - Service Charge - Animal Control and Shelter Fees	36,603										36,603
346900 - Service Charge - Other Human Services Charges											0
347100 - Service Charge - Libraries	9,266										9,266
347500 - Service Charge - Special Recreation Facilities	546,988										546,988
348850 - State Reimbursement											0
348880 - Probation/Alternatives											0
348921 - Court Innovations/Local Requirements		38,903									38,903
348922 - Legal Aid		38,903									38,903
348923 - Law Library		38,903									38,903
348924 - Juvenile Alternative Programs		38,903									38,903
348930 - State Court Facility Surcharge (\$30)		496,277									496,277
348932 - Domestic Violence Surcharge	11,212										11,212

Account Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
348933 - Animal Control Surcharge	636										636
348990 - Other Court Collections Transferred to BOCC		121,938									121,938
349000 - Other Charges for Services	26,075	2,185									28,260
351100 - Judgments and Fines - As Decided by County Court Criminal											0
351200 - Judgments and Fines - As Decided by Circuit Court Criminal											0
351400 - Judgments and Fines - As Decided by Circuit Court Civil											0
351500 - Judgments and Fines - As Decided by Traffic Court	75,292										75,292
351600 - Judgments and Fines - As Decided by Juvenile Court											0
351700 - Intergovernmental Radio Communication Program	134,621										134,621
351800 - 10% of Fines to Public Records Modernization Trust Fund		161,462									161,462
351900 - Judgments and Fines - Other Court Ordered	11,571										11,571
352000 - Fines - Library	30	1,121									1,151
354000 - Fines - Local Ordinance Violation											0
358100 - Confiscation of Deposits or Bonds Held as Performance Guarantees		24,456									24,456
359000 - Other Judgments, Fines and Forfeits	73,828										73,828
361100 - Interest	156,522	89,709	4,502	29,011		30,571	40				310,355
361300 - Net Increase (Decrease) in Fair Value of Investments	124,702					81,577	25,496				231,775
362000 - Rents and Royalties	2,822,979					231,915					3,054,894
364000 - Disposition of Fixed Assets	65,324										65,324
365000 - Sale of Surplus Materials and Scrap		272				306,835					307,107
366000 - Contributions and Donations from Private Sources	44,813	125,730									170,543
369900 - Other Miscellaneous Revenues	117,457	479,655				340	1,299,576				1,897,028
381000 - Inter-Fund Group Transfers In	2,517,398	7,207,232	5,968,370	4,215,478		637,906	500,000				21,046,384
384000 - Debt Proceeds		268,350									268,350
389700 - Proprietary - Capital Contributions from Other Public Source											0
389900 - Proprietary - Other Non-Operating Sources											0
Grand Total	73,684,191	39,378,364	5,972,872	4,353,071		7,718,021	4,452,565				135,559,084

## Expenditures Report for FYE 2012

Account/Object Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
511.10 - Legislative - Personnel Services	551,657										551,657
511.30 - Legislative - Operating Expenses	74,159										74,159
511.60 - Legislative - Capital Outlay											0
512.10 - Executive - Personnel Services	361,480										361,480
512.30 - Executive - Operating Expenses	1,338,522										1,338,522
512.60 - Executive - Capital Outlay											0
513.10 - Financial and Administrative - Personnel Services	2,910,172						264,636				3,174,808
513.30 - Financial and Administrative - Operating Expenses	6,356,859						1,415,939				7,772,798
513.60 - Financial and Administrative - Capital Outlay	390,612										390,612
514.10 - Legal Counsel - Personnel Services	305,162										305,162



Account/Object Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
514.30 - Legal Counsel - Operating Expenses	10,786										10,786
514.60 - Legal Counsel - Capital Outlay											0
515.10 - Comprehensive Planning - Personnel Services											0
515.30 - Comprehensive Planning - Operating Expenses											0
515.60 - Comprehensive Planning - Capital Outlay											0
517.70 - Debt Service Payments - Debt Service		8,000	5,921,483			46,578					5,976,061
519.10 - Other General Governmental Services - Personnel Services	3,520,208										3,520,208
519.30 - Other General Governmental Services - Operating Expenses	5,340,776	94,557									5,435,333
519.60 - Other General Governmental Services - Capital Outlay	353,940			68,167							422,107
519.80 - Other General Governmental Services - Grants and Aids	816,431										816,431
521.10 - Law Enforcement - Personnel Services	22,680,390	461,053									23,141,443
521.30 - Law Enforcement - Operating Expenses	5,572,291	80,157									5,652,448
521.60 - Law Enforcement - Capital Outlay	1,001,367	47,229									1,048,596
522.30 - Fire Control - Operating Expenses		3,102,747									3,102,747
522.60 - Fire Control - Capital Outlay											0
522.70 - Fire Control - Debt Service											0
522.80 - Fire Control - Grants and Aids											0
523.10 - Detention and/or Corrections - Personnel Services	555,960	74,501									630,461
523.30 - Detention and/or Corrections - Operating Expenses	44,184	202,245									246,429
523.60 - Detention and/or Corrections - Capital Outlay											0
524.10 - Protective Inspections - Personnel Services	1,544,020										1,544,020
524.30 - Protective Inspections - Operating Expenses	91,107										91,107
524.60 - Protective Inspections - Capital Outlay											0
525.10 - Emergency and Disaster Relief Services - Personnel Services	1,181,771	308,164									1,489,935
525.30 - Emergency and Disaster Relief Services - Operating Expenses	301,841	226,860									528,701
525.60 - Emergency and Disaster Relief Services - Capital Outlay	232,276	82,141									314,417
525.80 - Emergency and Disaster Relief Services - Grants and Aids	4,446	25,845									30,291
529.10 - Other Public Safety - Personnel Services	82,817										82,817
529.30 - Other Public Safety - Operating Expenses	6,857	7,485									14,342
529.60 - Other Public Safety - Capital Outlay											0
531.30 - Electric Utility Services - Operating Expenses		372,771									372,771
534.10 - Garbage/Solid Waste Control Services - Personnel Services						1,824,876					1,824,876
534.30 - Garbage/Solid Waste Control Services - Operating Expenses						715,058					715,058
534.80 - Garbage/Solid Waste Control Services - Grants and Aids						60,000					60,000
535.30 - Sewer/Wastewater Services - Operating Expenses		135,560									135,560
535.60 - Sewer/Wastewater Services - Capital Outlay		1,300									1,300
536.10 - Water-Sewer Combination Services - Personnel Services						580,484					580,484
536.30 - Water-Sewer Combination Services - Operating Expenses						1,184,706					1,184,706
537.10 - Conservation and Resource Management - Personnel Services	660,655										660,655
537.30 - Conservation and Resource Management - Operating Expenses	60,887										60,887
537.60 - Conservation and Resource Management - Capital Outlay	1,377										1,377
538.30 - Flood Control/Stormwater Management - Operating Expenses		2,297,529									2,297,529
538.60 - Flood Control/Stormwater Management - Capital Outlay		441,776									441,776
539.10 - Other Physical Environment - Personnel Services	231,115										231,115



Account/Object Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
539.30 - Other Physical Environment - Operating Expenses	479,685	139,735									619,420
539.60 - Other Physical Environment - Capital Outlay											0
541.10 - Road and Street Facilities - Personnel Services	809,424	5,572,455									6,381,879
541.30 - Road and Street Facilities - Operating Expenses	49,830	8,052,592									8,102,422
541.60 - Road and Street Facilities - Capital Outlay		825,546									825,546
541.80 - Road and Street Facilities - Grants and Aids		173,293									173,293
542.10 - Airports - Personnel Services						30,725					30,725
542.30 - Airports - Operating Expenses						500,933					500,933
542.60 - Airports - Capital Outlay											0
543.30 - Water Transportation Systems - Operating Expenses		79,270									79,270
544.30 - Mass Transit Systems - Operating Expenses		125,335									125,335
549.30 - Other Transportation Systems/Services - Operating Expenses		2,600									2,600
552.10 - Industry Development - Personnel Services	15,631										15,631
552.30 - Industry Development - Operating Expenses	133,900	3,695									137,595
552.60 - Industry Development - Capital Outlay	1,180										1,180
553.10 - Veteran's Services - Personnel Services	80,314										80,314
553.30 - Veteran's Services - Operating Expenses	8,213										8,213
553.60 - Veteran's Services - Capital Outlay											0
554.30 - Housing and Urban Development - Operating Expenses		965,098									965,098
559.30 - Other Economic Environment - Operating Expenses		1,163,037									1,163,037
559.60 - Other Economic Environment - Capital Outlay											0
559.80 - Other Economic Environment - Grants and Aids		145,574									145,574
562.10 - Health Services - Personnel Services	1,108,994										1,108,994
562.30 - Health Services - Operating Expenses	3,220,353	29,437									3,249,790
562.60 - Health Services - Capital Outlay	162,040										162,040
562.80 - Health Services - Grants and Aids	823,910										823,910
564.10 - Public Assistance Services - Personnel Services											0
564.30 - Public Assistance Services - Operating Expenses											0
564.60 - Public Assistance Services - Capital Outlay											0
569.30 - Other Human Services - Operating Expenses		124,045									124,045
571.10 - Libraries - Personnel Services	1,191,730										1,191,730
571.30 - Libraries - Operating Expenses	456,882										456,882
571.60 - Libraries - Capital Outlay	35,914										35,914
571.80 - Libraries - Grants and Aids											0
572.10 - Parks and Recreation - Personnel Services	309,720										309,720
572.30 - Parks and Recreation - Operating Expenses	636,788										636,788
572.60 - Parks and Recreation - Capital Outlay	39,211			980,077							1,019,288
572.80 - Parks and Recreation - Grants and Aids				25,000							25,000
579.80 - Other Culture/Recreation - Grants and Aids											0
581.90 - Inter-Fund Group Transfers Out - Other Uses	7,815,717	11,510,095	132,332	1,588,239							21,046,383
587.90 - Clerk of Court Excess Remittance - Other Uses		157,004									157,004
590.90 - Proprietary Other Non-Operating Disbursements - Other Uses											0
601.10 - Court Administration - Personnel Services											0
601.30 - Court Administration - Operating Expenses											0
601.60 - Court Administration - Capital Outlay											0
602.30 - State Attorney Administration - Operating Expenses											0
602.60 - State Attorney Administration - Capital Outlay											0
603.30 - Public Defender Administration - Operating Expenses											0





Account/Object Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
603.60 - Public Defender Administration - Capital Outlay											0
604.10 - Clerk of Court Administration - Personnel Services		645,387									645,387
604.30 - Clerk of Court Administration - Operating Expenses		74,019									74,019
604.60 - Clerk of Court Administration - Capital Outlay											0
605.10 - Judicial Support - Personnel Services											0
605.30 - Judicial Support - Operating Expenses											0
605.60 - Judicial Support - Capital Outlay											0
608.30 - Jury Management - Operating Expenses		60,000									60,000
614.10 - Clerk of Court Administration - Circuit Criminal - Personnel Services		346,594									346,594
614.30 - Clerk of Court Administration - Circuit Criminal - Operating Expenses		32,406									32,406
614.60 - Clerk of Court Administration - Circuit Criminal - Capital Outlay											0
615.10 - Court Reporter Services - Circuit Criminal - Personnel Services											0
615.30 - Court Reporter Services - Circuit Criminal - Operating Expenses											0
615.60 - Court Reporter Services - Circuit Criminal - Capital Outlay											0
617.30 - Court Interpreters - Circuit Criminal - Operating Expenses											0
618.30 - Witness Coordination/Management - Circuit Criminal - Operating Expenses											0
619.30 - Expert Witness Fees - Circuit Criminal - Operating Expenses											0
634.10 - Clerk of Court Administration - Circuit Civil - Personnel Services		124,180									124,180
634.30 - Clerk of Court Administration - Circuit Civil - Operating Expenses		10,565									10,565
634.60 - Clerk of Court Administration - Circuit Civil - Capital Outlay											0
654.10 - Clerk of Court Administration - Circuit Family - Personnel Services		117,434									117,434
654.30 - Clerk of Court Administration - Circuit Family - Operating Expenses		31,079									31,079
654.60 - Clerk of Court Administration - Circuit Family - Capital Outlay											0
661.30 - Masters/Hearing Officers - Circuit Family - Operating Expenses											0
667.10 - Court-Based Victim Services - Circuit Family - Personnel Services	63,506										63,506
667.30 - Court-Based Victim Services - Circuit Family - Operating Expenses	12,349										12,349
667.60 - Court-Based Victim Services - Circuit Family - Capital Outlay	2,119										2,119
669.10 - Other Family Court Programs - Personnel Services		176,261									176,261
674.10 - Clerk of Court Administration - Circuit Juvenile - Personnel Services		183,594									183,594
674.30 - Clerk of Court Administration - Circuit Juvenile - Operating Expenses		17,957									17,957
674.60 - Clerk of Court Administration - Circuit Juvenile - Capital Outlay											0
685.10 - Guardian Ad Litem - Circuit Juvenile - Personnel Services											0
685.30 - Guardian Ad Litem - Circuit Juvenile - Operating Expenses											0
685.60 - Guardian Ad Litem - Circuit Juvenile - Capital Outlay											0
689.10 - Other Circuit Court - Juvenile - Personnel Services											0
689.30 - Other Circuit Court - Juvenile - Operating Expenses	67,953	50,390									118,343
694.10 - Clerk of Court Administration - Probate - Personnel Services		82,574									82,574
694.30 - Clerk of Court Administration - Probate - Operating Expenses		17,539									17,539
694.60 - Clerk of Court Administration - Probate - Capital Outlay											0



Account/Object Code	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Pension	Trust	Component Units	Total
703.30 - Attorneys Fees - Probate - Operating Expenses											0
711.10 - Courthouse Security - Personnel Services											0
711.30 - Courthouse Security - Operating Expenses											0
711.60 - Courthouse Security - Capital Outlay											0
712.10 - Courthouse Facilities - Personnel Services		141,644									141,644
712.30 - Courthouse Facilities - Operating Expenses		637,518									637,518
712.60 - Courthouse Facilities - Capital Outlay											0
713.10 - Information Systems and Technology - Personnel Services											0
713.30 - Information Systems and Technology - Operating Expenses		294,646									294,646
713.60 - Information Systems and Technology - Capital Outlay											0
714.30 - Public Law Library - Operating Expenses		24,060									24,060
714.60 - Public Law Library - Capital Outlay		14,164									14,164
716.10 - Clerk of Court Related Technology - Personnel Services											0
716.30 - Clerk of Court Related Technology - Operating Expenses		135,479									135,479
716.60 - Clerk of Court Related Technology - Capital Outlay		125,226									125,226
719.10 - Other Operating Court Costs - Personnel Services		28,968									28,968
719.30 - Other Operating Court Costs - Operating Expenses		54,180									54,180
719.60 - Other Operating Court Costs - Capital Outlay		39,817									39,817
724.10 - Clerk of Court Administration - County Criminal - Personnel Services		440,921									440,921
724.30 - Clerk of Court Administration - County Criminal - Operating Expenses		22,354									22,354
724.60 - Clerk of Court Administration - County Criminal - Capital Outlay											0
728.30 - Witness Coordination/Management - County Criminal - Operating Expenses											0
744.10 - Clerk of Court Administration - County Civil - Personnel Services		104,794									104,794
744.30 - Clerk of Court Administration - County Civil - Operating Expenses		12,921									12,921
744.60 - Clerk of Court Administration - County Civil - Capital Outlay											0
748.30 - Witness Coordination/Management - County Civil - Operating Expenses											0
764.10 - Clerk of Court Administration - Traffic - Personnel Services		546,579									546,579
764.30 - Clerk of Court Administration - Traffic - Operating Expenses		40,942									40,942
764.60 - Clerk of Court Administration - Traffic - Capital Outlay											0
765.30 - Traffic Court Hearing Officer - Operating Expenses											0
769.30 - Other County Court - Traffic Costs - Operating Expenses											0
Grand Total	74,109,488	41,672,923	6,053,815	2,661,483		4,943,360	1,680,575				131,121,644

## Data Element Worksheet Report for FYE: 2012, Santa Rosa

## Affiliates Report for FYE 2012



Affiliated Entity	Type	Total Revenues	Total Expenditures	Total Debt
Special District - Blackwater Soil & Water Conservation Dist	Zero Revenues And Expenditures			
Special District - Pace Property Finance Authority	Zero Revenues And Expenditures			
Special District - Santa Rosa County Health Facilities Authority	Zero Revenues And Expenditures			
Special District - Santa Rosa County Housing Finance Authority	Zero Revenues And Expenditures			